

Master Gardener Program  
Doña Ana County Extension Service  
1170 N Solano, Suite M  
Las Cruces NM 88001

Phone: (575) 525- 6649  
FAX: (575) 525- 6702

**CONTACT SHEET**

Walk In \_\_\_\_\_

Date: \_\_\_\_\_

Client Name: \_\_\_\_\_

Address: \_\_\_\_\_ City - Zip \_\_\_\_\_

Contact Phone: Hm \_\_\_\_\_ Wk \_\_\_\_\_ FAX \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Request/Problem \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Water History A.M. \_\_\_\_\_ P.M. \_\_\_\_\_ How Long; Hrs \_\_\_\_\_ Mins. \_\_\_\_\_

How (hose, sprinkler, drip, irrigation, etc.) \_\_\_\_\_

Discussion/Comments \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Action/Solution \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
=====

Completed By \_\_\_\_\_ Date \_\_\_\_\_

Follow-up \_\_\_\_\_ Date \_\_\_\_\_

Mail Out \_\_\_\_\_ Office Visitor \_\_\_\_\_ Home Visit \_\_\_\_\_ Phone Call Attempts; \_\_\_\_\_

Email: \_\_\_\_\_ Email sent: \_\_\_\_\_ (If more space needed, use reverse side)